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## Chapter 2

### Missions and Programs

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**Introduction** The Commandant has assigned primary responsibility for the accomplishment of certain missions to the Auxiliary as an organization. This chapter outlines those mission areas in which the Commandant has authorized Auxiliarists, as individuals, to participate in the mission areas specifically assigned to the Auxiliary. Together, the missions assigned to the Auxiliary and the mission areas authorized for individual Auxiliarist participation are essential and basic to operating the Auxiliary and effectively using Auxiliarists to successfully support and accomplish the missions of the Coast Guard.

**In this Chapter** This chapter contains the following sections:

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## Section A. Missions and Unit Goals

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**Introduction** With the passage of the Auxiliary legislation in October 1996, the Auxiliary's role was greatly expanded to enable Auxiliary participation in any Coast Guard mission authorized by the Commandant. In general, this law opens all Coast Guard mission areas to the Auxiliary, with the exception of combat and direct law enforcement.

**A.1. Four Cornerstones** Historically, the Auxiliary's primary missions had been vessel safety checks (VSCs), public education (PE), and operations. These three missions, together with fellowship, were known as the four cornerstones. Today, the four cornerstones are defined as follows:

- a. Member Services
- b. Recreational Boating Safety
- c. Operations and Marine Safety
- d. Fellowship

**A.2. Member Services (MS)** The first and primary mission of the Auxiliary is to attract, recruit, develop, train, nurture, and retain Auxiliarists for assignment to duty. Auxiliarists are trained to accomplish specific missions assigned to the Auxiliary and to support collateral Coast Guard missions on a day-to-day and surge basis. In carrying out the mission of member services, Auxiliarists provide for internal Auxiliary personnel support and assist the Coast Guard in several personnel and recreation missions as follows:

- a. Finance Staff (FN)
- b. Information Services (IS)
- c. Communications Services (CS)
- d. Materials (MA)
- e. Human Resources (HR)
- f. Member Training (MT)
- g. Legal/Parliamentarian (LP)
- h. Public Affairs (PA)
- i. Publications (PB)
- j. Secretary/Records (SR)

Related to the recruitment of Auxiliarists is the acquisition of offer-for-use surface, air, and radio facilities. These facilities are used by the Auxiliary/Auxiliarist in accomplishing assigned Coast Guard missions. The Auxiliary is responsible for establishing and maintaining the Auxiliary organization to carry out its other missions.

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**A.3. Recreational Boating Safety (RBS)**

The Auxiliary has mission responsibility to support the Boating Safety Division (CG-5422) with the development and implementation of various RBS programs. This mission includes Auxiliary traditional activities conducted on behalf of Federal, State, and local governments to improve the knowledge, safety skills, and operating environment of recreational boaters. These include, but are not limited to:

- a. Public Education (PE)
- b. Vessel Examinations (VE)
- c. Distribution of RBS literature and information to the boating public, and commercial and governmental organizations RBS Visitation Program (RBSVP).
- d. Liaison for the purposes of enhancing RBS and the images of the Coast Guard and the Auxiliary in RBS environs with other organizations, committees, groups, clubs, associations, and enterprises.

The Auxiliary will be included in those Coast Guard recreational boating activities, programs, proposals, committees, and studies that are relevant to the Auxiliary mission and the interests of recreational boaters in the country.

**A.4. Operations and Marine Safety (OMS)**

The Auxiliary has general mission responsibility for providing resources, personnel, and facilities in support of the operations and marine safety, security, and environmental protection missions, and in support of other Coast Guard missions, when requested. These include, but are not limited to:

- a. Operations (OP)
- b. Aviation (AV)
- c. Communications (CM)
- d. Marine Safety (MS)
- e. Navigation Systems (NS)

**A.5. Fellowship**

Fellowship remains an essential ingredient in making any organization of volunteers successful. The Coast Guard recognizes the importance of this aspect of volunteer participation and encourages a close relationship between Auxiliarists and other Coast Guard personnel. Fellowship makes the team work and binds the entire organization together.

**A.6. Unit Goals**

Accomplishment of any task, project or undertaking requires a statement of what is to be accomplished and a plan for doing it. Goals are a convenient way to express the desired outcome of activity. All Auxiliary units are encouraged to establish goals and plans to achieve them for the activities in which the unit expects to engage. Informal systems for goal and plan development are acceptable; however, a more formal process may be better when a larger organization is involved.




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## Section B. Programs/Activities Authorized for Auxiliarists

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**Introduction** This section describes the various programs/activities in which Auxiliarists are currently authorized to participate. For detailed guidance on operational missions, refer to the Auxiliary Operations Policy Manual, COMDTINST M16798.3 (series). Additionally, Memoranda of Understanding (MOU) are in effect which apply to many of these programs. Coast Guard operational missions may only be authorized by appropriate Coast Guard Operational Commanders.

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**B.1. Academy Admissions Partner Program (AAPP)** Auxiliarists are authorized assignment to duty to assist the U.S. Coast Guard Academy (USCGA) with recruitment of cadet candidates as part of the Academy Admissions Partner Program (AAPP). Such assignment includes orientation and counseling of high school students, attendance at college fairs, and participation in the Academy Introduction Mission (AIM) each summer at USCGA. Participation in the AAPP is subject to successful completion of required program requirements as defined and recognized by the Coast Guard Academy Director of Admissions, and as established in Coast Guard Academy Admission Partner Program, Superintendent Instruction 1131.5. For the purpose of Auxiliary support, program participation also includes on-site participation as an AIM candidate, and the provision of associated on-site administrative, logistical, and health services. Section 10.F.9 of this Manual addresses badge and insignia authorized for this program.

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**B.2. Auxiliary Chef (AUXCHEF)** Qualified Auxiliarists are authorized assignment to duty to support and augment food service programs at Coast Guard units. Auxiliarists who perform such duties at Coast Guard units or special events shall complete the AUXCHEF training program to qualify and demonstrate proficiency in Coast Guard food service procedures and practices. Under the general direction and supervision of the unit Food Services Officer (FSO) and the unit Executive Officer/Executive Petty Officer (XO/XPO), and with guidance from the senior AUXCHEF, qualified AUXCHEFs may plan meals and shopping lists (AUXCHEFs may not perform any direct purchasing with any form or type of unit funds). AUXCHEFs may also prepare, serve, and clean-up meals.

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**B.3. Administrative Support to Units** Auxiliarists are authorized assignment to duty to assist and to augment administrative functions of any Coast Guard unit.

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**B.4. Navigation Systems**

Qualified Auxiliarists and their facilities are authorized assignment to duty to support and augment the Coast Guard's navigation systems (NS) program. This includes verifying position and characteristics of private aids-to-navigation (PATON), after qualifying as an aid verifier (AV). Auxiliarists may assist and support aids-to-navigation (ATON) units in servicing Federal aids after receiving proper Coast Guard training. Auxiliarists may also help the National Oceanic and Atmospheric Administration (NOAA) and the U.S. Army Corps of Engineers (USACOE) in updating nautical and aeronautical charts and publications.

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**B.5. Bridge Program**

Qualified Auxiliarists and their facilities are authorized assignment to duty to support and augment bridge surveys, investigate and provide information regarding waterways safety and navigation situations pertaining to the bridge program, and provide direct assistance and support to bridge program personnel.

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**B.6. Civil Air Patrol Support**

Qualified Auxiliarists and their facilities may be authorized assignment to duty to assist the Civil Air Patrol (CAP)/Air Force Auxiliary (AFA) in conducting authorized joint USCGAUX-CAP missions.

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**B.7. Contingency Preparedness**

Qualified Auxiliarists are authorized assignment to duty to provide facilities for defense and non-defense exercises. Auxiliarists and their facilities may also provide support as unarmed opposition forces (OPFOR) and may gather information and data for the development of Coast Guard, State, and local government contingency plans.

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**B.8. Licensing of Merchant Mariners**

Qualified Auxiliarists are authorized assignment to duty to administer merchant mariner license and document examinations, conduct oversight of approved maritime training, and conduct courses. Auxiliarists are also authorized to provide administrative support for the marine licensing program at the local level, including document verification and fingerprinting services at Regional Examination Centers (REC) as well as at remote locations under REC supervision.

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**B.9. Marine Safety, Security, and Environmental Protection**

Qualified Auxiliarists and their facilities are authorized assignment to duty to assist the marine safety, security, and environmental protection (MSSEP) programs. Auxiliarists may provide facilities and personnel for PE, support of pollution prevention activities, environmental disaster relief operations, and other assistance as needed at Coast Guard Sectors, Marine Safety Units, and Marine Safety Detachments.

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**B.10. Operational Support**

Qualified Auxiliarists and their facilities are authorized assignment to duty to support all Coast Guard operational units. Auxiliarists must be qualified in accordance with current Coast Guard manual and directive provisions, and must serve under the Coast Guard active duty unit commander's direction.

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**B.11. Port Safety and Security**

Qualified Auxiliarists and their facilities are authorized assignment to duty to support the Port Safety and Security (PSS) Program. Auxiliarists may:

- a. Provide facilities to perform the Maritime Observation Missions (MOM), a non-law enforcement mission whose primary purpose is to provide increased maritime domain awareness by observing areas of interest and reporting findings to the operational commander while maintaining the safety of Auxiliary personnel.
  - b. Perform harbor and anchorage patrols.
  - c. Provide assistance to Coast Guard Forces in safety and security zone enforcement, mostly in the form of boater education/advisement areas.
  - d. Provide support for low risk armed/unarmed vessel boardings.
  - e. Perform port facility and vessel verification visits.
  - f. Perform aircraft overflights.
  - g. Augment Coast Guard crews.
  - h. Perform additional administrative support.
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**B.12. Public Affairs Support**

Auxiliarists are authorized assignment to duty to support Coast Guard and Auxiliary Public Affairs programs as described in the Coast Guard Auxiliary Public Affairs Officer's Guide, COMDTINST M5728.3 (series).

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**B.13. Recreational Boating Safety**

Qualified Auxiliarists and their facilities are authorized assignment to duty to support the RBS Program including:

- a. Conduct PE.
  - b. Perform recreational VSCs.
  - c. Participate in State Liaison Programs (SLO), RBSVP, boat shows, and National Safe Boating Week (NSBW) activities.
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**B.13.a. Vessel Safety Check Program**

The VSC program is a safety check service provided free to owners or operators of recreational boats and certain Federal, State, and local government-owned boats. Uninspected vessels carrying six or fewer passengers for hire may have a VSC. The same is true for boats owned by scouting/youth organizations, which do not come under the provisions for inspection and certification. Additionally, the Commandant may specifically authorize other boats for a VSC.

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Specific VSC program elements are contained in the Vessel Safety Check Program, COMDTINST 16796.7 (series), and the Auxiliary Operations Policy Manual, COMDTINST M16798.3 (series).

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- B.13.b. Recreational Boating Safety Visitation Program  
 The RBSVP provides boating safety information to recreational users. Auxiliarists visit dealers regularly to supply them with boating safety information and material. Dealers also help promote boating safety through publicizing local Auxiliary PE courses and VSCs. The Auxiliary Marine Dealer Visitor (MDV) Manual, COMDTINST M16796.3 (series), contains program details.
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- B.13.c. National Safe Boating Week  
 The Coast Guard sponsored and National Safe Boating Council produced, year-round National Safe Boating Campaign is produced under a grant from the Sport Fish Restoration and Boating Trust Fund. Recognizing the need to promote safe boating practices, Congress requests the President proclaim (annually) the seven-day period prior to Memorial Day Weekend as National Safe Boating Week (NSBW).
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- B.13.c.(1) Media Event  
 NSBW is an annual National media event symbolically launching the recreational boating season. It not only starts the traditional boating season, but also introduces a year-long media campaign to give boaters more safety information about their activity. The NSBW chapter of the Coast Guard Auxiliary Public Affairs Officer's Guide, COMDTINST M5728.3 (series), contains detailed information on this program.
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- B.13.c.(2) Participation  
 As local Coast Guard boating experts and representatives, Auxiliarists are asked to provide assistance to groups planning NSBW events and similar activities annually. Participation possibilities have included:
- (a) Rescue demonstrations
  - (b) Static display of vessels or aircraft
  - (c) Arrangements of signs, billboard locations, and banner towing
  - (d) Press releases, conferences, and interviews
  - (e) Regattas, parades, and blessings of fleets
  - (f) Local media public service director contacts
  - (g) Public access TV opportunities
  - (h) Open houses and special classes
  - (i) Increased requests for VSCs
  - (j) Increased RBSVPs
  - (k) Provision of remote-controlled "Coastie"
  - (l) Publication of important telephone numbers (see Appendix I)
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- B.13.d. Public Education  
 Because the Auxiliary's PE program supports Coast Guard missions, direct Coast Guard support is authorized.
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- B.13.d.(1)  
Course Materials
- The Coast Guard Auxiliary Association, Incorporated (CGAuxA, Inc.) develops and publishes and/or acquires and distributes course materials and examinations. These materials are to be used to conduct all Auxiliary PE courses.
- (a) Lesson instructions must conform to outlines published and approved by the NEXCOM. The Boating Skills and Seamanship (BS&S), Sailing Fundamentals (SF), Boating Safety Circular (BSC), and About Boating Safely (ABS) will conform to the National Association of State Boating Law Administrators' (NASBLA) minimum standards. In addition to the course material provided by the CGAuxA, Inc., instructors must teach the appropriate State regulations and conduct a proctored examination.
  - (b) Shipping costs for courses are authorized for payment by official Government postage. Course materials are only purchased from Coast Guard Auxiliary district material centers or the Auxiliary Center (AUXCEN). The ANSC does not stock PE course materials for issue or sale.
  - (c) Instructors may use only those supplemental electronic projections (Power Point, slides, videos, transparencies, motion pictures, etc.) that are approved by the Auxiliary Director of Public Education (DIR-E) or the District Staff Officer - Public Education (DSO-PE). The DSO-PE should be aware of any copyright or trademark issues on materials to be approved for use and, in appropriate circumstances, written authorization must be obtained in advance. The use of local scenes and information to augment nationally produced electronic projections is acceptable and encouraged.
  - (d) Creators of electronic projections for use in PE courses need to be vigilant to the unintended infringement upon another's copyright. Appendix A is the approved policy for electronic projections and related presentations for PE courses. Auxiliarists with questions regarding these policy statements are encouraged to contact their DSO-PE.
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- B.13.d.(2)  
Instructors
- Auxiliary Instructors (ITs) may create and teach courses made up of lessons or chapters from any approved Auxiliary PE course or courses. These locally produced courses must have a total instruction time of at least two hours times the number of lessons or chapters taught. Instructors must emphasize the practical application of the information contained in the course.
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Auxiliarists seeking to qualify as an IT must meet the requirements specified in Chapter 8 of this Manual. Additionally, ITs must have passed any course that they teach. The lead Auxiliary IT must be qualified by the Director and entered in AUXDATA. Auxiliary personnel may use government purchased equipment for all PE classes. Auxiliary ITs, qualified to perform in this program, shall normally not be given reimbursable travel orders.

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B.13.d.(3)  
Boating Skills  
and Seamanship

For the Boating Skills and Seamanship (BS&S) course to be NASBLA approved, instructors will teach at least the first eight lessons, with the exception of Lesson Seven, Inland Boating, which may be taught where appropriate. This is referred to as the Core course. The Core course is NASBLA-approved when State and local regulations are taught and the examination is passed. The total time of instruction for the Core course must be at least two hours times the number of lessons taught. When individual lessons or any combination of lessons (other than the Core course) are taught, the course length will be two hours times the number of lessons taught.

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B.13.d.(4)  
Sailing Skills and  
Seamanship

For this course to be NASBLA-approved, instructors will teach all ten core lessons. The total time of instruction must equal at least two hours times the number of core lessons taught. State and local requirements must be taught and the examination passed. Six elective lessons may be taught to enhance skills.

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B.13.d.(5)  
Weekend  
Navigator

The Weekend Navigator is a comprehensive course designed for both experienced and new power boat and sailboat operators. The course is divided into two major parts designed to educate in skills required for a safe voyage on a variety of waters and boating conditions. The course can be taught as a whole or in separate modules.

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B.13.d.(6) About  
Boating Safely

For the About Boating Safely (ABS) course to be NASBLA approved, when used in a formal classroom presentation, all seven chapters must be taught. The total time of instruction shall be at least six to eight hours. State and local regulations must be taught and an examination passed. For ABS to be NASBLA approved when taken as a home study course (with textbook and/or CD) or on the Internet, the student must attend an Auxiliary class where State and local regulations are taught and an examination is passed.

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B.13.d.(7) Youth  
Courses

Youth courses, Boating Fun and Waypoints, will each be one session of at least one hour in duration.

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B.13.d.(8) On Water Training	On Water Training (OWT) for PE course participants or local first responders who may operate in a maritime environment (e.g., emergency medical service personnel, firefighters) may be conducted as authorized by the Commandant. Only those PE course participants who have successfully completed an Auxiliary PE course presented by an Auxiliary unit are eligible for OWT.
B.13.d.(9) One-Time Courses	Outside organizations sometimes request a one-time course, beyond what is available in the nationally approved lessons, to fulfill a special need. ITs may teach such courses, subject to the Director's approval.
B.13.d.(10) First Aid	The general topic of First Aid may not be taught in PE classes.
B.13.d.(11) Pyrotechnics	Auxiliarists may incorporate training on the proper care, storage, and disposal of commercially available marine pyrotechnics into their PE classes and courses. Only simulated operation of such may be demonstrated. Activation of any pyrotechnic is not authorized as part of any Auxiliary PE class, course, or public outreach program. Acceptance of any pyrotechnic for disposal or disposition, from any individual or entity other than Coast Guard, is also not authorized.
B.13.d.(12) Training Assistance	Any non-Auxiliary Coast Guard member (active duty, Reserve, or civilian), State boating education personnel, fire rescue, EMT, law enforcement personnel, or teachers may help local Auxiliary units with PE programs. Auxiliary units should seek this assistance where possible. A qualified Auxiliary IT must supervise or present all Auxiliary PE courses. Guests with special expertise are always welcome to teach a lesson in a PE course as long as a qualified Auxiliary IT is present to be responsible for the information accuracy and quality provided.
B.13.d.(13) Flotillas	Flotillas establishing dates for PE courses must complete and forward a Notice of Intent to Teach Form (ANSC-702) to the appropriate Auxiliary and outside organizations (such as BoatUS and other corporate entities) so they may publicize the course content and schedule as broadly as possible.



B.13.d.(14) Training Session Scheduling	An Auxiliary unit elected or appointed leader, or the unit's PE or MT staff officer, must schedule all PE and MT sessions. Other staff officers may schedule sessions for training in their respective programs. The schedule must include a specific time and place for the training sessions. Assignment to a session is an assignment to duty according to the provisions of this Manual. In order to avoid any ambiguity or misunderstanding about PE course scheduling, any such course schedule and advertisement plan shall be reviewed by a second party in the Auxiliary unit, other than the scheduler, prior to release and implementation.
B.13.d.(15) Course Completion Certificates	Course completion certificates, and/or cards, should be awarded only to those persons who complete authorized PE courses and pass approved final examinations. Certificates and/or cards will not be awarded to those who just take the exam. Flotillas shall maintain a record of certificates issued and student information in a permanent file or database.
B.13.e. Legislative Liaison Committee	The Auxiliary Legislative Liaison Committee (LLC) was created to track legislative and regulatory changes in the various State and Federal Governments that have an impact on Auxiliary safe boating programs. The Chair will be appointed by the NACO. Such information is reported directly to the NACO and to the NEXCOM for use in reviewing Auxiliary program adequacy and relevancy. Legislative and regulatory changes have an important impact on PE, VSCs, and related safety programs, as well as Auxiliary policy and procedures.
B.13.e.(1) Appointment of District Legislative Liaison Representative	<p>DCOs are responsible for supporting this program by appointing one Auxiliarist for each State in their district/region. Those States within more than one district or region must have a single liaison acceptable to all DCOs. There should not be more than one District Legislative Liaison Representative (DLLR) per State. The DCOs should coordinate this recommendation with the Director within their district/region. Auxiliarists appointed for this position should be:</p> <ul style="list-style-type: none"> <li>(a) Knowledgeable of State legislative and regulatory procedures and issues, reside in reasonably close proximity to the State capitol, and capable of effective communications with elected and appointed State officials on issues of Auxiliary interest.</li> <li>(b) Able to acquire and compile legislative history on such matters into a comprehensive, quarterly written report which shall be forwarded to the LLC Chairperson and the DCO.</li> </ul>



B.13.e.(2) LLC Chairperson	<p>The LLC Chairperson shall communicate to the NACO and NEXCOM members an evaluation of any pending State legislation or regulations, outlining potential impact and recommendations.</p> <p>The LLC Chairperson and DLLRs shall not communicate their support of, or objection to, pending legislation with any State elected or appointed official without the NACO's specific approval.</p>
B.13.f. State Liaison Officer Program	<p>The Auxiliary State Liaison Officer (SLO) program is established by provisions of 14 U.S.C. § 141 and 46 U.S.C. § 13109 which authorize the Coast Guard to help the State in its recreational boating program. The SLO facilitates Auxiliary use to supplement State efforts in search and rescue, safety and regatta patrols, PE, VSCs, verification of State maintained AtoN, and other areas of RBS.</p>
B.13.f.(1) Appointment of SLO	<p>DCOs are responsible for supporting this program by appointing an Auxiliarist from each State in the district/region in close coordination with the Director, the district State Boating Law Administrator (BLA), the District RBS Specialist, and the Auxiliary's Director for RBS Outreach (DIR-B). Those States within more than one district or region must have a single SLO acceptable to all DCOs. There should not be more than one SLO per State unless State requested. DCOs should coordinate this recommendation with Directors within their respective district/region. The Auxiliarist appointed to serve as a SLO should be an individual well versed in the State's boating laws and regulations and who resides in reasonably close proximity to BLA Headquarters. This Auxiliarist must be capable of effective communications with elected and appointed officials regarding State boating law issues.</p>
B.13.f.(2) SLO Duties	<p>The SLO's duty is not to interpret Coast Guard policy. Matters in discussion with BLA, not having specific Coast Guard guidance, must be referred to the Director. Participation of the Director or the District RBS Specialist in policy discussion meetings is expected. The SLO should:</p> <ul style="list-style-type: none"> <li>(a) Maintain a close relationship with the BLA and staff. The SLO should meet with the BLA at least semi-annually. More frequent contact, as needed, may occur with appropriate BLA staff members.</li> <li>(b) Submit a letter report after each meeting to the Director, DIR-B, DCO, District RBS Specialist, and CG-54222 summarizing the meeting and outlining significant issues or points of concern. Government mail or email use is authorized for the SLO program.</li> <li>(c) Remain current in Federal, State, and local legislation concerning RBS and the Auxiliary. Review pending legislation for significance to the Auxiliary program. The LLC Chairperson should be informed immediately of any issue significantly affecting any Auxiliary program.</li> </ul>



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- (d) Provide input to district and division publications informing the Auxiliary of legislative issues of interest.
  - (e) Arrange and attend an annual meeting between the BLA, Director, DCO, and District RBS Specialist. This meeting should be arranged early in the year and should focus on reviewing previous year's accomplishments and planning for the upcoming year. Coordination of Auxiliary support to State boating safety programs should be emphasized.
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**B.14. Recruiting**

Qualified Auxiliarists are authorized assignment to duty as military recruiters to support the Coast Guard's recruiting program. This assignment includes qualification as a recruiter for the military, proctoring recruiting examinations, and providing administrative assistance to recruiting offices.

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**B.15. Search and Rescue**

Qualified Auxiliarists and their facilities may be authorized assignment to duty to assist with and conduct search and rescue operations in support of the Coast Guard. These duties include search planning, communications support, and search and rescue operations in navigable and sole State waters.

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**B.16. Vessel Inspections/Examinations**

Qualified Auxiliarists are authorized assignment to duty to assist the Coast Guard in the marine inspection and examination mission to include:

- a. Supporting and assisting Coast Guard marine casualty, suspension, and revocation investigations.
  - b. Providing platforms for inspectors.
  - c. Assisting with vessel inspections and examinations.
  - d. Witnessing life raft servicing with the property owner's consent and using the Auxiliarist's observations and recommendations, reserving all law enforcement activities to the Officer-in-Charge, Marine Inspections (OCMI).
  - e. Conducting remote area patrols and providing initial response.
  - f. Conducting examinations of fishing vessels with the property owner's consent and using the Auxiliarist's observations and recommendations, reserving all law enforcement activities to the OCMI.
  - g. Conducting voluntary examinations of uninspected passenger vessels (UPV) and assisting with uninspected towing vessel (UTV) inspections/examinations.
  - h. Providing administrative support and participation.
  - i. Performing outreach for prevention missions.
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**B.17. Waterways Management**

Qualified Auxiliarists are authorized assignment to duty to assist in Coast Guard waterways management mission areas including, but not limited to, providing facilities and unarmed personnel for Coast Guard and other Federal and State agencies to collect information for studies such as a Waterways Analysis and Management System (WAMS) report, providing on-scene presence in support of limited access areas, and by providing other administrative and operational program support.

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**B.18. Multi-Mission Harbor Safety**

Qualified Auxiliarists and their facilities are authorized assignment to duty to assist the Coast Guard in support of multi-mission harbor safety responsibilities. Auxiliarists may perform the following functions:

- a. Report information about vessel traffic, location, and activities.
  - b. Report and monitor pollution incidents.
  - c. Patrol safety and security zones (no enforcement duties).
  - d. Report AtoN discrepancies.
  - e. Perform other missions as assigned by the Sector Commander.
- Intelligence activity as defined in Coast Guard Intelligence Activities, COMDTINST M3820.12 (series) is not authorized.
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**B.19. Language Interpreters**

Auxiliarists may provide foreign language interpreter services to Coast Guard units as requested. Similarly, Auxiliarists may provide their language interpreter services to other agencies subject to assignment to do so by a Coast Guard order issuing authority. Provisions to address qualification and assignment to such duty are described in section B.10 of Chapter 8.

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## **B.20. Health Care Services Assistance**

As the missions and responsibilities of the Coast Guard have expanded, so has the need for Coast Guard health care personnel to not only perform their usual clinical activities, but to also be available for emergency mobilization and/or deployment. During surge operations, Auxiliarist participation may further augment the health care capabilities of existing Coast Guard clinics and potentially release active duty health care personnel for operational response or deployment. Therefore, in accordance with Coast Guard Auxiliarist Support to Coast Guard Health Care Facilities, COMDTINST 6010.2 (series), Auxiliarists who are health care professionals (i.e., Physicians (MD, DO), Dentists (DDS, DMD), Physician Assistants (PA), and Nurse Practitioners (NP)) are authorized to be utilized in the performance of Coast Guard health care activities for which they are already trained, found qualified, and licensed, registered, or certified as determined by the Director of Health and Safety (CG-11). These primary care medical and dental professionals are eligible to volunteer in Coast Guard clinics or sickbays where the Coast Guard is already providing a similar level of health care and within established guidelines and restrictions. Auxiliarists who possess other allied health care skills (e.g., Registered Nurses (RN), emergency medical services providers like EMTs, Paramedics, and First Responders) may volunteer to work in Coast Guard health care facilities in accordance with provisions of the Coast Guard Medical Manual, COMDTINST M6000.1 (series).

## **B.21. Coast Guard Unit Support**

Auxiliarists may support Coast Guard units by providing a wide variety of administrative and operational support. Such support is meant to help allow unit commanders to redirect Coast Guard duty personnel to perform law enforcement or other missions that require direct application of their skills and resources or that are inappropriate for direct Auxiliary involvement. Assignment to such duty neither infringes upon nor abrogates all other responsibilities expected of Auxiliarists. The following provisions apply in the assignment to duty of Auxiliarists to provide administrative or operational support to a Coast Guard unit:

- a. Auxiliarists must inform their respective Flotilla Commanders (FC) before accepting such Coast Guard unit support missions.
- b. Auxiliarists must wear a proper uniform in compliance with the Coast Guard unit's direction.
- c. While carrying out support missions, no titles of office or position shall be assigned, formally or informally, which imply supervision, direction, or any leadership role over any other Coast Guard member or Coast Guard Auxiliarist, unless directed in rare and urgent instances by the Coast Guard unit commander. This does not include watchstation qualifications. Only the Coast Guard unit commander may assign any unit duty, title, or responsibility (e.g., communications watchstander, boat crew member) to an Auxiliarist.



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- d. Auxiliarists may not qualify in watchstations that exercise direct command authority, specifically Deck Watch Officer (inport or underway) on floating units and Command Duty Officer at shore units. Auxiliarists are authorized to qualify and stand watch as Assistant Inport Officer-of-the-Deck on major cutters (i.e., cutters larger than 87-foot coastal patrol boats (CPB)). They are also authorized to qualify and stand watch as Assistant Watchstander on 65-foot inland buoy tenders (WLI), 65-foot small harbor tugs (WYTL), and 87-foot CPBs.
  - e. Auxiliarists shall not be vested with any titles or duties which imply or entail law enforcement responsibilities nor shall they carry, handle, repair, or fire weapons of any sort while assigned to Coast Guard operational missions or Coast Guard Auxiliary activities. Section 5.Q of this Manual provides further weapons guidance. A Coast Guard unit may request a waiver to this policy due to the nature of an operation in which Auxiliarists may be involved (e.g., mission location may warrant weapons carriage for the purpose of personal protection from wildlife) or for the purpose of utilizing qualified Auxiliarists as range coaches. Such waiver requests shall be submitted by the unit's chain of command (including review and endorsement by the Director and appropriate program offices at the district level) to Chief, Office of Requirements and Analysis (CG-771) and then to the Chief Director.
  - f. No management capability held by Auxiliary elected and appointed leaders, or duties performed by Auxiliary staff members, may be delegated to any other Auxiliarists on support missions assigned by any Coast Guard authority.
  - g. Auxiliarists must be fully certified under provisions of current Coast Guard manuals and directives. Only those personnel so designated in the various Coast Guard manuals and directives shall be responsible for Auxiliary program qualifications. For example, only Auxiliarists specially trained and designated as Qualification Examiners (QE), or Coast Guard personnel specially trained and designated to perform this role, are responsible for qualifying Auxiliarists in the boat crew program.
  - h. Complaints concerning an Auxiliarist's misconduct while serving on a Coast Guard unit support mission must be referred, in writing (e-mail is acceptable), to the Auxiliarist's FC (with a copy to the Director) for appropriate action as recommended or required by any pertinent provisions of Coast Guard policy.
  - i. Auxiliarists must report their Coast Guard unit support activities to appropriate Information Services (IS) staff officers using the Activity Report – Mission Form (ANSC-7030). The Member Activity Report Form (ANSC-7029) shall also be submitted, as necessary.
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**B.22. Maritime Domain Awareness**

Maritime Domain Awareness (MDA) is comprehensive information, intelligence, and knowledge of all relevant entities within the U.S. maritime domain, and their respective activities, that could affect the country's security, safety, economy, or environment. The maritime domain encompasses all of the following:

- a. U.S. ports
- b. Inland waterways
- c. Harbors
- d. Navigable rivers
- e. Great Lakes
- f. Territorial seas
- g. Contiguous waters
- h. Customs waters
- i. Coastal seas
- j. Littoral areas
- k. U.S. Exclusive Economic Zone (EEZ) maritime approaches
- l. High seas surrounding the U.S.
- m. U.S. territories
- n. U.S. interests
- o. Components of the Maritime Transportation System (MTS)
- p. Marine infrastructure such as bridges, piers, and marine facilities

The MDA community is composed of military services, Federal, State, and local agencies with responsibilities in the U.S. maritime domain. Because risks and interests are common to government, businesses, and citizens alike, community membership also includes public, private, and commercial stakeholders, as well as foreign Governments and international organizations. Qualified Auxiliarists may participate in MDA, as directed, with the exception of direct law enforcement activities and combat activities. Auxiliarists can serve as a force multiplier in helping achieve MDA. Such effort should be coordinated with the Sector Intelligence staff or Command Intelligence Officer.

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**B.23. Additional Programs**

The Commandant may authorize additional Coast Guard programs for Auxiliarists/Auxiliary participation. When specifically authorized by the Commandant, Auxiliary programs and activities may become international, extending beyond the U.S., its territories, and possessions. The Chief Director must approve new non-traditional Auxiliary programs in advance.

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**B.24. Programs Not Authorized for Auxiliarists**

Auxiliarists and Auxiliary units are not authorized to directly sponsor any youth groups or training programs such as:

- a. Jaycee Jr. Yacht Clubs
- b. Youth Regatta Programs
- c. Sea Exploring
- d. Boy/Girl Scouts
- e. Jr. ROTC
- f. Naval Sea Cadets
- g. Similar organizational entities unless specifically approved by the Commandant

PE programs or Coast Guard active duty prototype support initiatives may be offered, but Auxiliary participation in such programs (other than PE and other support activities specifically approved by the Commandant) shall be as a private citizen, not as an Auxiliarist. This sponsorship prohibition does not restrict providing the normal Auxiliary programs available to any other citizen or organization within the scope of available personnel and equipment resources to do so, or in attending such functions as the National Scouting Jamborees or similar events.

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**B.25. Auxiliary Activities During a Funding Hiatus**

The Coast Guard Financial Resources Management Manual, COMDTINST M7100.3 (series), provides policy guidance and instructions for actions to be taken by the Coast Guard when regular appropriations, a continuing resolution (CR), or needed supplements are not enacted and result in a funding hiatus. Under such circumstances, the Coast Guard is required to execute an orderly suspension of some operations and activities in accordance with fiscal law. In general, the Coast Guard will continue operations authorized by law that provide for national security or that protect life and property. These exempt missions and activities are conducted even during a lapse in appropriations. All other missions and activities must normally be suspended or terminated. The term exempt is normally used to refer to personnel to be retained and missions to be continued during a lapse in appropriations. Additional guidance can be found in the Coast Guard Financial Resources Management Manual, COMDTINST M7100.3 (series). Announcement of a funding hiatus and preliminary guidance will normally be issued via an ALCOAST message.

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These circumstances will normally impact the conduct of Auxiliary activities. In general, no Auxiliary activities are considered exempt. This is due not only to the lack of appropriations, but also consideration that during a funding hiatus, significantly greater risk is posed for the Coast Guard, Auxiliarists, and third parties in terms of liability if damage or injury were to occur as a result of the conduct of Auxiliary activities. It should, therefore, be expected that all Auxiliary activities will be directed to cease as part of the announcement of a funding hiatus, regardless of whether Coast Guard funds are normally applied for their performance or not. This would also include all activities for which assignment to duty stems from the performance of the duty itself without the issuance of written orders (e.g., performing vessel safety checks, teaching boating safety classes, conducting public outreach services, attending Auxiliary conferences, meetings, or training sessions). Auxiliary activity should only be expected to be performed if it is specifically ordered by a Coast Guard order issuing authority in direct support of an exempt mission as defined in the Coast Guard Financial Resources Management Manual, COMDTINST M7100.3 (series).

Auxiliarists who are traveling pursuant to Coast Guard orders should expect to be directed to immediately terminate such travel and return home upon announcement of a funding hiatus. Further, whether traveling pursuant to Coast Guard orders or not, Auxiliarists who are participating in conferences should expect to be directed to immediately terminate such activity and return home. A possible exception to these expectations may be Auxiliarists who are in receipt of, or are already executing, C-school travel orders issued by the Training Quota Management Center (TQC). They may be directed to complete the training mission as assigned.

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